

Handmade



**SATURDAY, DECEMBER 7, 2019
10 A.M. – 6 P.M.**

AT THE WHEELING ARTISAN CENTER | 1400 MAIN STREET, WHEELING, WV

APPLICATION INFORMATION

- Applications close on September 30 at 11:59 p.m.
- Vendors must sell products that are handmade/hand-crafted by the juried artist. **Mass-produced merchandise is prohibited.**
- Handmade Holiday is a juried event. Applicants will be notified on October 11 of acceptance.
- Vendor spaces are standard 8x8 display space (space is limited to 33 artists/vendors).
- \$45 fee per space. Once accepted, fee is due no later than November 4.
- Space location allotted on a first-come, first-serve basis when payment is received.
- Vendors must comply with the parameters of their allotted space including tables, chairs, racks, signs, and shelves.
- One 8-foot table and two chairs are provided. Electricity access is available upon request. Artists are encouraged to bring additional lighting.
- Vendor must be set up for business by 9:45 a.m. on day of event.
- Set up times: Friday, Dec. 6, from 10 a.m. to 7 p.m. or Saturday, Dec. 7 from 7 a.m. to 9 a.m.
- Accepted vendors are responsible for their own cleanup following the event.
- Participating vendors consent to being photographed for future publicity and promotion.
- Vendors are solely responsible for collection & payment of their own taxes, licenses & insurance.



ARTIST / VENDOR APPLICATION

Name / Company name: _____

Address: _____

Email: _____

Phone: _____

Product/medium proposed to sell: _____

Please describe your work, including information about the process you use to create your artwork: _____

With your application, please include three images of the work you intend to sell.

Please send this completed application, including the three images of your work, to Chris Villamagna at cvillamagna@wheelingheritage.org or mail to Chris Villamagna, Wheeling Heritage, 1400 Main Street, Wheeling, WV 26003.

*Applications are due no later than Friday, September 30, 2019.

If you have any further questions, please contact Chris at (304) 232-3087 or cvillamagna@wheelingheritage.org.